

Donna Independent School District

REQUEST FOR PLACEMENT OF AN ITEM ON THE BOARD AGENDA

(Request must be submitted seven (7) days prior to Regular or Special Board Meeting)

1. Subject of item (word agenda item appropriately and also include Exhibit if needed):

2. To be discussed under (Check one):

- ☐ Academic Services ☐ Business & Finance ☐ District Operations
☐ Human Resources ☐ Support Services ☐ Other

3. Rationale for item:

4. Recommended Motion:

5. Funding Source: _____

Account Balance: \$_____ as of _____

6. DIP/CIP Indicator: Goal #: _____ Objective #: _____ Initiative #: _____

Name(s) of person(s) making request & Title:

Date:

BOARD ACTION:

- ☐ Approved ☐ Not Approved ☐ Tabled ☐ No Action

Date: _____

Superintendent: _____